

ANNUAL QUALITY ASSURANCE REPORT

2008-2009



Submitted to

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC),
BANGLORE**

by

T.R.R Government Degree college: Kandukur

ACCREDITED by NAAC with B+GRAD

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Profile of the College

- 1 Name of the college with : T.R.R. Government Degree
complete address : College,Kandukur– 523105,Prakasam,
Andhra Pradesh
- 2 Date of the Establishment : January, 1966
- 3 Type of College : Affiliated
- 4 Affiliated to : Sri NagarjunaUniversity, Guntur
- 5 Location of the College : Semi - Urban
- 6 Status of the College : Affiliated / Accredited with B+

7. Total no. of Teachers:

Type of Teachers	Sanctioned Strength			Staff in position as on date		
	Male	Female	Total	Male	Female	Total
Permanent			28	14	2	16
Temporary				2	5	7
Guest						
Part -Time				1		
Redeployed				04		04
Total			28	21	7	28

8. Status of the Teachers:

Qualification	Female	Male	Total
With Ph.D qualification		3	3
With M.Phil qualification		3	3
With P.G Qualification	7	15	22
Total :	07	21	28

10. a) **Current number of academic programmes offered in the college under the following category:** (Enclose the list of academic programmes offered)

Programmes	Number
UG	04

b) **List of the Departments in the College – Faculty wise:**

Sl.No	Faculty of Arts	Faculty of Science	Faculty of Commerce	Faculty of Management	Any other
1	English	Mathematics	Commerce		
2	Telugu	Physics			
3	Hindi	Chemistry			
4	Economics	Botany			
5	History	Zoology			
6	Politics	Computer Science			

12. **Give details of the Self- Financing Courses offered by the Institution:**

Programme	Level of Study	Cut off marks at entry level in %
B.Sc	Under Graduate	35%

Members of Internal Quality Assurance Cell (IQAC)

- | | | |
|----|--------------------------------|-------------|
| 1. | Smt P.Dhanalakshmma, Principal | Chairman |
| 2. | Dr I.V.Nagaraja rao, | Coordinator |
| 3. | Dr I .Madhava Rao | Member |
| 4. | Dr.M.Naveen | Member |
| 5. | P.Promod | Member |
| 6. | D.Ananthalakshmi | Member |
| 7. | K.Subbarao | Member |
| 8. | V.H.H.Prasad | Member |
| 9. | D.Anjaneyulu | Member |

PART – A

The Plan of Action chalked out at by the IQAC in the beginning of the year 2008-09 towards Quality Enhancement and the outcome achieved by the end of the year 2008-09.

Proposal at the beginning of the The Year 2008-09	Outcome at the end of year 2008-09
1 To improve Quality of Teaching and increase the percentage of passes in University Examinations.	a) Innovative Teaching methods have been introduced b) Class Room Seminars were conducted. c) LCD, Charts, Audio Visual Aids have been used in teaching. d) Student Projects, Field Trips have been undertaken. e) There is improvement in the University Examination Results

April, 2009 University Examination Results

<u>U.G.</u>	Distinction	First Class	Percentage
B.A.	02	10	50
B.Sc.	02	11	60
B.Com.	01	09	40

2 To improve the Quality of the Career Guidance Cell	1) Jawahar Knowledge Centre (JKC) is continued with the collaboration of IEG, Government of Andhra Pradesh. 2) Students were given guidance regarding the opportunities for Higher Education and Employment opportunities in Govt. and Private Sector. 3) With the Financial Assistance from UGC Coaching was given to SC/ST students for appearing various Competitive Examinations. 4) Coaching was given to Nagarjuna University P.G. CET and B.Ed. CET Examinations.
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- 3 To identify the slow learners and provide them Remedial Coaching
- 1) Institutional Coaching was given slow learners out side College Hours.
 - 2) With Financial Assistance from UGC Remedial Coaching Classes were conducted for slow learners belonging to SC/ST.
- 4 To offer counseling to students
- a) Counseling was offered to students
 - b) A batch of 20 students was allotted to an Individual Teacher.
 - c) The Teacher acted as a mentor, local parent and discussed with students their problems and offered remedies.
- 5 To equip the Library with New Books, Journals and Magazines.
- : New Books acquired in 2008-09 = 146
Cost Rs.12232/-
- No. of New Journals and Magazines= 0
Cost Rs.= 0
- 6 For the College development programme during XI plan period
- : An amount of Rs. 72,296/----- sanctioned by the UGC under the scheme of college development Programme under graduate assistance during XI plan period to purchase equipments for various Laboratories was spent during the year 2008-09.
- Under this scheme the UGC vide letter No.F-1/03/063/07/ug/ugc-SERO dated 26/11/2008 has decided to allocate a grant of 72296/- (Rupees Seventy two Thousand two Ninty Six only) to T.R.R. Government Degree College Kandukur. Under this scheme C.P.D.C decided spend following categories.
- 1.Botany—5000/-
 - 2.Chemistry-5000/-
 - 3.office----- 30,000/-
 - 4.Physical Education-22,424/-
 - 5.Library---13872/-
- An amount of Rs. 1,52,592/ sanctioned by the UGC under the scheme of college development

Programme under graduate assistance during XI plan period to Improve the development of college was spent during the year 2008-09

Under this scheme the UGC vide letter No.F-1/03/063/07/ug/ugc-SERO dated 03/03/2009 has decided to allocate a grant of 1,52.529 (Rupees one lakh fifty two thousand five twenty nine only) to T.R.R. Government Degree College Kandukur. Under this scheme C.P.D.C decided spend on following categories

1.For the Purchase of computers-1,24,848/-

2.Books & Journals-27,744/-

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|----|---|----|--|
| 7 | To start English Language Laboratory | : | A well equipped English Language Laboratory with 30 systems was started to teach communication skills for students. New soft wares were purchased. |
| 8 | To increase the accommodation and construct rooms for class rooms Teaching and Laboratory and Library. | a) | Sanction obtained from UGC for construction of Seminar hall at a cost Rs-----. Construction started |
| 9 | To motivate Teachers for Research, participation in Seminars, guidance for Research, undertaking of projects and publication of Books and Journals. | | YES |
| 10 | To offer courses to impart practical skills in their chosen areas. | | Courses were conducted in

Functional English
Fundamentals of Computers |

Physical Education:-

To conduct Summer Training Camps and provide vigorous training for selection to Teams at University Level, Inter University Level and Zonal Level.

- a) Vigorous Coaching was given for sports persons for selections at University, Inter University and Zonal Level Teams.
See **Annexure - III**

- 11 Establishment of New Courses. 1) M.A economics was started during the Academic Year.

Part – B **Item No.1**

Activities reflecting the goals and objectives of the Institutions:-

Goals and Objectives of the Institutions	Activities
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|--|---|
| a) To work for the promotion of Fine Arts which are vital to the Full Flowering of Human Personality | a) Various Annual Competitions such as Elocution, Music (Vocal and Instrumental, Fabric Painting, Creative Writing, Mono action, Essay Writing in Telugu and English are conducted for Personality Development of the students. |
| | b) On this occasion Children's Day is celebrated and various competitions are conducted for the children of the Schools in Kandukur Town. |

- b) To encourage the study and the research into the Literature, Art, Science and History of various world civilizations.
- a) Guest Lectures are arranged by various Departments inviting eminent personalities.
See Annexure II
- b) Research is encouraged among the Faculty Members and students.
- c) Lecturers are pursuing M.Phil/Ph.D. on Part-Time Basis.
- c) To form a nucleus of Universal brotherhood without distinction of caste, creed or sex and to spread the gospel of Universal Love.
- a) The College caters to the educational needs of all sections of society irrespective of caste creed or sex.
- b) To promote education and empowerment of women, the college provides education to 150 girls
- d) To Serve and Work for the upliftment of the illiterate and ignorant masses.
- a) The College provides free education with the scholarship from Government to the poorer sections of the society.
- b) Out of a total strength of students, majority of them belong to BC/SC/ST and minorities.
- c) Remedial Coaching sponsored by the UGC is provided to SC/ST students.
- e) To make students learn various skills with job potential along with their Normal Course of study.
- a) Career Oriented programmes for the students conducted regularly at J.K.C.
- b) Short term Programmes in fundamental of computers and communication skills takes place beyond college hours in J.K.C.
- f) To promote Research Activity among the faculty members and students
- a) Encouraged to give Proposals on Minor research Projects in Various subjects.

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|--|--|--|
| | | b) To promote research culture among the students field work/Project Work is assigned to students. |
| g) To inculcate service orientation among the students and to make them useful citizens. | a) NSS Wing with 200 volunteers has taken social service programmes. See Annexure I-NSS Report | |
| | b) NCC Cadets participated in Social Service Programmes. | |
| 2 New Academic Programmes initiated UG and PG. | New Post graduate courses were started. | |
| | a)M.A. Economics | |
| 3 Innovations in Curricular Design and Transaction. | 1. Suggestions given to University to incorporate changes in curriculum in the respective subjects | |
| 4 Inter Disciplinary Courses started | NIL | |
| 5 Examinations Reforms implemented | Quiz, Project Work and Field Work has been introduced in Internal Assessment for improvement of student's performance. | |
| 6 Candidates qualified NET/SLET/ GATE | NIL | |
| 7 Initiative Towards Faculty Development Programme | Faculty attended orientation Courses and refresher courses at various academic staff colleges in Universities. | |
| 8 Total No. of Seminars/Workshops Conducted | 20 Class Rooms and College Level Seminars were conducted by different departments. See Annexure II | |
| 9 Research Projects | NIL | |
| 10 Patents generated if any | NIL | |
| 11 New Collaborative Research Programmes | NIL | |

12	Research Grants Received from various Agencies	NIL
13	Details of Research Scholars	NIL
14	Citation of Index of Faculty Members and impact Factor	NIL
15	Honours/Awards to the Faculty	NIL
16	Internal Resources Generated	In Self-Financing Courses an amount of Rs._117000/- was collected as Tuition and other Fees and surplus used for the development of the college.
17	Details of Departments getting SAP/COSIST(ASSIST)/DST/FIST	NIL
18	Community Service	See Annexure-I
19	Teachers and Officers recruited	2 (Two)
20	Teaching and Non-Teaching Staff Ratio	1 : 1
21	Improvements made in the Library	<ol style="list-style-type: none"> 1. A separate section has been started for Books purchased under UGC Remedial Coaching Scheme and Coaching for Entry into Services. 2. Internet facility is provided in the Library. 3. A separate Notice Board is installed for displaying opportunities in Higher Education and Employment. 4. Separate Reference Section is started.
22	New Books/Journals subscribed and their cost	<p>New Books acquired in 2008-09=146 Cost Rs.12,272/-</p> <p>New Journals and Magazines= 0 Cost Rs.= 0</p>
23	Courses in which student assessment of teachers is introduced and the action	Feed back and student assessment of teachers is taken from U.G Students

	taken on the feed back	Necessary action has been taken.
24	Unit cost of education	Rs.4714-00
25	Computerization of administration and the process of admissions and Examinations Results issue of certificates	1. Administrative Processes such as fee collections, Accounts entire admission procession and issue of T.C. and Conduct Certificates and Study Certificates have been computerized. Photo Identity Cards for students is computerized.
26	Increase in the Infrastructure Facilities.	Seminar Hall Was construction begins. Proposals for Rs.40 lakhs for construction of Women's Hostel sent to UGC and 36 Lakhs sanctioned by UGC.
27	Technology Up gradation	<ol style="list-style-type: none"> 1. Anti Virus Software is purchased and installed. 2. Library software Purchased
28	Computer and internet access and training to teachers and students.	<ol style="list-style-type: none"> 1. Internet Access to Teachers and students provided. 2. Computer training is provided to Teaching and Non-Teaching Staff. 3. Internet provided to Jawahar Knowledge Centre Students.
29	Financial Aid to students	Students get Scholarship from Social Welfare Department.
30	Support from the Alumni Association and its activities.	Alumni Association meets every year. It gives donations for various schemes of the colleges. Many Endowment Prizes are instituted by old students.
31	Support from the Parent – Teacher Association and its activities.	Parents-Teacher Association discussed problems of Students and gave suggestions.
32	Health Services	First aid box and health room is available
33	Performance in Sports Activities	See Annexure No III
34	Incentives to outstanding sportsman	See Annexure No. III

35	Student Achievements and Awards	Many students got good ranks in P.G. Entrance Examinations, ICET, and B.Ed. CET and got admission in various PG Courses in various universities.
36	Activities of Guidance and Counseling Cell	<ol style="list-style-type: none"> 1. Counseling was offered to students 2.A batch of 20 students were allotted to an Individual Teacher 3. The Teacher acted as a mentor, local parent and discussed with students their problems And offered remedies.
37	Placement services provided to students	<ol style="list-style-type: none"> 1 Jawahar Knowledge Centre (JKC) was started with the collaboration of IEG, Government of Andhra Pradesh. 2 Students were given guidance regarding the opportunities for Higher Education and Employment opportunities in Govt. and Private Sector. 3 With the Financial Assistance from UGC Coaching was given to SC/ST students for appearing various Competitive Examinations. 4 Coaching was given to Nagarjuna University P.G. CET and B.Ed. CET Examinations.
38	Development Programmes for Non-Teaching Staff	Computer Training provided to Non-Teaching Staff at NIIT ONGOLE,at MCHRDI Ongole and at office of the RJDCE/CCE
39	Best Practices of the Institution	See Annexure-4.
40	Linkages developed with National/ International Academic and Research Bodies.	NIL.

41 Any other relevant NIL
information

PART – C

DETAILED PLANS OF THE INSTITUTION FOR THE NEXT YEAR(09-10)

1. **Infrastructure:** To improve the infrastructure facilities by constructing
 1. Seminar hall
 2. E- Class Room
 3. New Class Rooms for UG.

ANNEXURE – I

NSS REPORT 2008- 09

There are two National Service Scheme (NSS) units in the T.R.R Government Degree college Each unit comprising 50 volunteers.V.Hari hara Prasad, Lecturer in Commerce and Dr.K.Subbarao, Lecturer in Zoology are acting as the Programme Officers.

The NSS Units participated in the following activities;

1. On 11-07-2008 Orientation Programme was conducted to the student volunteers to create awareness among them on N.S.S. The same day world population day was observed. A meeting was conducted to the volunteers and awareness was created among them regarding evils of over Population.
2. On 15-07-2008 campus cleaning was conducted by the unit and 89 volunteers participated in the activity.
3. On 12-08-2008 International youth day was conducted in the unit and the volunteers have participated in various activities of sports and games.
4. On 16-08-2008 removal of Parthenium Plants in the college campus.
5. On 24-08-2008 Mr.K.Narasimharao II B.com of the college was sent to C.S.R Sarma College for selections of Dist. Level pre -republic day camp.
6. On 08-09-2008 International literacy day was observed. The volunteers visited near by Yanadi colony distributed slates and pencils to the aged people in the process 27 people learned signatures.
7. On 12-09-2008 removal of Parthenium Plants in the college campus
8. On 24-09-2008 N.S.S Day was observed by the UNIT. The N.S.S volunteers gathered at the seminar hall, the college Principal The N.S.S unit officers and the previous unit officers created awareness among the volunteers on the importance of service to the society.
9. On 2-10-2008 Gandhi Jayanthi was observed by the volunteers and International Non- Violence day. The volunteers took Pledge on Non-Violence and Peace.
10. On 16-10-2008 Campus cleaning was done by the students
11. On 14-11-2008 Universal Children's day was observed by the volunteers. On that Occasion Students have gathered and paid tributes of EX-Prime Minister Jawaharlal Nehru.

12. On 24-11-2008 The N.S.S volunteers have collected an amount of RS.8765/- from the public to wards sainik welfare fund and Flag day.
13. On 1-12-2008 The volunteers observed world Aids day .Aids rally was conducted in the town with the volunteers and red ribbon club members. They created awareness in the public on Evils of AIDS.
14. On 07-12-2008 Campus cleaning was done by the students
15. N.S.S Special camp Sankranthi from 07-01-2009 to 13-01-2009 At Yerraguntlapalem Village.
16. On 07-01-2009 Inauguration and clean and green
17. On 08-01-2009 Socio-economic survey by the students.
18. On 09-01-2009 Shramadanam by volunteers
19. On 10-01-2009 Medical camp by Medical officer kandukur
20. On 11-01-2009 Plantation and distribution of saplings in the habitation
21. On 12-01-2009 Youth festival and Vivekananda Jayanthi celebrated.
22. On 13-01-2009 Aids awareness and closing ceremony.

ANNEXURE – II
Activities conducted by college

Date	Departement	Activity	Topic	
26/11/2008	Hindi	Guest Lecture	The Literary works of Premchand	
	Telugu	Telugu Basha dinostavam		
	History	Guest lecture		
17/12/2008	Mathematics	Guest lecture		R.Joseph
21/01/2009	Zoology	Guest lecture		
12/12/2008	Zoology	Group discussion		
06/01/2009	Zoology	Quiz		
04/02/2009	Zoology	Field trip		
	Botany	Guest lecture	Mutations and heredity	

09/01/2008	Chemistry	Guest lecture	Energy	Dr. Y.S.P.Sarma
05/10/2008	Chemistry	Student seminars		

ANNEXURE - III

A report on Sports and Physical activities

1. In HOCKEY (MEN) Our College team Participated got the third place in Inter college tournaments held at Andhra Loyola College, Vijayawada on 16th and 17th September.
2. Sk.Abdul Subhani I B.Com was selected ANU team and represented ANU at Inter university games held at Annamalai University.
- 3.P.Venkatarao IInd B.Com was Participated in Inter district tournament held at Vishakhapatnam on 12th to 14th the September 2008.He was represented Andhra Pradesh in Junior Nationals under 19 held at Chhattisgarh state, Bilaiapur.
4. Our college hand ball team participated Inter College tournaments held at Sathavahana College Vijayawada on 19-10-2008 to 21-10-2008.
5. P.Venkatarao and G.Balagi –Participated Inter University tournaments Jiwaji University, Gwalior.
6. College women Kabadi team Participated ANU Inter College Tournament held at K.R.K Govt.Degree College Addanki from 28-11-2008 to 30-11-2008.

7. Men & women Participated Nagarjunanagar A.N.U campus from 05-12-2008 to 07-12-2008. We got Silver medal in 100mtrs, got silver medal in 200mtrs, got silver medal in Long jump. In Women competitions we got Brass medal and silver medal in 100meters
8. P.Servesh was represented all India Inter university held at Thimevenalli from 26-12-2008 to 30-12-2008.
9. In soft ball our college team participated ANU Inter collegiate tournaments held at P.B.Siddharta College Vijayawada from 14.12.2008 to 15.12.2008.
10. K.Venkata rao II nd B.Com was selected ANU and participated Osmania University, Hyderabad from 28-12-2008 to 30/12/2008 A.N.U Inter certificate Programmes in Power lifting, weight Lifting and best physique conducted at T.R.R College, Kandukur.
11. P.Adinarayana IInd B.Com Participated in Power lifting in 60 kg category –Fist place at Chirala state meet

ANNEXURE - IV
Best Practices

1. The college provides education to the students belonging mainly to the Six Mandals of Prakasam. 82% of the students belong to economically and socially backward classes.
2. Remedial coaching is offered to the students belonging to SC and ST partly utilizing U.G.C. Plan period development funds and
3. The teachers of the college are recruited purely on merit while following the norms of Reservation.
4. To encourage the students in their academic pursuits and to motivate them for participation in Co-curricular and Extra Curricular activities, the college

gives 50 prizes out of which 25 are Endowment Prizes, 10 are Academic Prizes and 15 are for Extra Curricular activities.

5. To encourage meritorious students some Lecturers of the college instituted Endowment Prizes for the students.
6. To encourage and promote artistic and creative talents in the students, the college organizes Week-long Cultural Festival. On this occasion eminent poets, dancers, musicians, stage artists, cine directors are honored.
7. The college observes all important days such as Mathematics Day, Children's Day, Republic Day, Independence Day, and Dr.Ambedkar's Birth Day. Ozone Day, World AIDS Day, Human Rights Day, NSS Day, NCC Day and Education Day.
8. The Alumni of the college serve their alma mater as Lecturers, Principals, and Vice-Principals and as members of various Management Committees.
9. The college adopted Tutorial System for greater involvement of students in discussions and the teachers to play the role of friend, philosopher and guide.
10. Science Club, Political Club, Red Ribbon club were started to encourage free discussion and exchange of ideas.
11. Sri Kancharla Rammayya an Alumnus of the college donated Rs.1 lakh the annual interest on which is to be utilized for providing tri-cycles to the physically challenged students.
12. The college constructed a Seminal hall on the campus
13. The college has started a yoga and health club for the benefit of members of the faculty in 2007.
14. The college has started a green corps with certain members of staff and interested students as volunteers for spread of environment awareness and measures for preservation of green to save the earth.